

2014-15 Provisional outturn including all sundry creditors

	Annual Budget £'000	Forecast Outturn £'000	Actual Outturn £'000	Difference between Budget and Final Outturn £'000	Explanation for year end variances greater than £10k (<i>starred items</i>)	Difference between your forecast and final outturn £'000	Explanation for large differences between forecast outturn and actual outturn (<i>starred items</i>)
Communities & Business							
All Weather Pitch	-5	-5	-6	-1		-1	
Business Area Improvement Fund	0	0	0	0		0	
Community Safety	174	184	187	13	* Spend Slightly ahead of forecast, adjustment relates to new starter and vacancy contribution. Salaries overspend will be compensated by salaries underspend elsewhere in the service.	3	
Community Development Service Provisions	-5	-5	-4	1		1	
The Community Plan	53	53	52	-1		-1	
Dunton Green Projects - S106	0	0	0	-0		-0	
Dunton Green Projects	0	0	0	0		0	
Economic Development	55	55	51	-3		-3	
Economic Development Property	269	324	315	46	* This is due to a vacant Property graduate post, spending on feasibility studies and other preparation work for property investment projects. This has been highlighted as a risk throughout the year. Depending on the financial guidelines some of the expenditure may be capitalised.	-9	
Grants to Organisations	183	183	183	-0		-0	
Health Improvements	42	42	45	3		3	
Healthy Lifestyles (SDC)	0	0	0	0		0	
Homeless	146	125	129	-17	* This underspend mainly relates to vacant posts, a recruitment process is being undertaken	4	
Housing	187	162	165	-22	* This underspend mainly relates to a vacant posts.	3	
Housing Initiatives	52	52	44	-8		-8	
Homelessness Prevention	0	0	0	0		0	
Housing Energy Retraining Options (HERO)	35	35	35	0		0	
Leisure Contract	183	183	161	-22	* Leisure expenditure outstanding. Insurance costs still uncertain so position may change at year end.	-22	* Insurance costs were not known until the year end. They were lower than budgeted for.
Leisure Development	20	20	20	0		0	
Partnership - Home Office	0	0	0	0		0	
Private Sector Housing	0	0	0	0		0	
Administrative Expenses - Communities & Business	25	25	26	1		1	
Administrative Expenses - Housing	0	0	0	0		0	
Tourism	31	31	24	-6		-6	
Youth	31	31	31	0		0	
	1,480	1,499	1,464	-16		-35	

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Corporate Services							
Asset Maintenance IT	275	275	275	0		0	
Civic Expenses	16	16	16	-0		-0	
Corporate Projects	93	81	81	-12	* Variance due to vacancy in Project Co-ordinator post	0	
Democratic Services	131	121	122	-9		1	
Elections	121	121	112	-9		-9	
Land Charges	-147	-56	-53	94	* Challenging income target unlikely to be met. Currently reviewing income and charges and growth item already approved by Council for 2018/19	4	
Register of Electors	252	232	211	-41	* Additional resource sought for Electoral Registration in Q4 2017/18. Recruitment process completed but expenditure unlikely until May/June 2018 due to delays incurred earlier in the year from unscheduled elections. Additional expenditure incurred in Feb/Mar to support improvements in this area	-21	* Additional resource sought for Electoral Registration in Q4 2017/18. Recruitment process completed but expenditure unlikely until May/June 2018 due to delays incurred earlier in the year from unscheduled elections. Forecast was based on recruitment being completed earlier. Additional expenditure incurred in Feb/Mar to support improvements in this area
Administrative Expenses - Corporate Services	25	25	27	2		2	
Administrative Expenses - Legal and Democratic	50	50	59	10	* Overspend due to unachieved saving however currently reviewing expenditure on legal publications	10	* Overspend due to unachieved saving however currently reviewing expenditure on legal publications
Administrative Expenses - Human Resources	5	55	65	60	* Overspend due to external advice.	10	* More of the costs due to external advice fell within 2017/18 which were originally forecast for 2018/19
Street Naming	5	-10	-11	-16	* Overachievement on expected income partially offset by service cost within the GIS team	-1	
Support - Contact Centre	431	411	431	0		20	* Variance from forecast included balance in salaries that has been agreed to carry forward
Support - General Admin	37	37	28	-10	* Underspend due to reduced costs of printers and paper consumption	-10	* Underspend due to reduced costs of printers and paper consumption
Support - IT	993	1,014	997	4		-17	* Variance from forecast due to reduction in software maintenance charges negotiated towards year end
Support - Legal Function	210	210	195	-14	* Year end position due to unbudgeted court costs awarded and fees from S106 agreements	-14	* Year end position due to unbudgeted court costs awarded and fees from S106 agreements
Support - Local Offices	55	55	54	-0		-0	
Support - Nursery	0	0	2	2		2	
Support - Human Resources	269	299	299	29	* Spend on Corporate Training initiatives partially offset by underspend on local training budgets.	-1	
Website	0	0	2	2		2	
	2,821	2,936	2,914	92		-22	

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Environmental & Operational Services							
Asset Maintenance Argyle Road	72	72	78	7		7	
Asset Maintenance Car Parks	0	0	0	0		0	
Asset Maintenance CCTV	17	32	36	19	* Essential maintenance works to CCTV system in New Ash Green	4	
Asset Maintenance Countryside	8	8	8	-1		-1	
Asset Maintenance Other Corporate Properties	32	42	41	9		-1	
Asset Maintenance Direct Services	38	38	34	-4		-4	
Asset Maintenance Hever Road	37	37	36	-1		-1	
Asset Maintenance Leisure	174	174	163	-11		-11	
Asset Maintenance Playgrounds	8	4	3	-5		-1	
Asset Maintenance Support & Salaries	99	83	89	-10	* Former management fee paid to Sencio now no longer made	6	
Asset Maintenance Sewage Treatment Plants	8	4	3	-5		-1	
Asset Maintenance Public Toilets	7	2	0	-7		-2	
Bus Station	17	12	11	-5		-0	
Car Parks	-1,869	-1,729	-1,652	217	* Income above profile offset by spend on equipment purchased (P&D Machines) for new Bradbourne Car Park. Favourable income forecast reflects additional Income from new Bradbourne spaces. New Blighs Car Park rental paid to Dec 2017. NNDR bill for Sennocke now refunded. NNDR bill for Bradbourne paid in December. Payment made for land purchased behind M&Co, now used as an extension to Buckhurst 1.	77	* Final annual payment made for rental of new Blighs car park. Overall gross income £11,000 above budget. Winter weather period in March required extensive gritting of car parks
CCTV	250	273	278	28	* Challenging income targets (£33K) will not be met. Partly offset by expenditure savings.	5	
Civil Protection	50	45	43	-7		-2	
Car Parking - On Street	-470	-470	-464	6		6	
EH Commercial	279	279	291	12	* Use of Contractors for Food Hygiene inspections to cover for vacancies. Barrister fees to be recovered for successful prosecution on food safety.	12	* Only partial receipt of costs due for succesful food safety prosecutions
EH Animal Control	1	11	10	9		-1	
EH Environmental Protection	362	372	375	13	* All LAPPC Inspections completed and fees paid. There will be a £10,000 shortfall in income due to number of premises registered.	3	
Emergency	65	65	63	-1		-1	
Parking Enforcement - Tandridge DC	0	-10	-16	-16	* New contract commenced half way through financial year. No budget set.	-6	
Energy Efficiency	29	24	22	-7		-2	

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Estates Management - Buildings	-21	-1	15	36	* Rates paid for Meeting Point Building in Swanley. Rates will continue to be due until building demolished. Savings made elsewhere to partly offset this cost.	16	* VAT adjustment in respect of Blighs
Estates Management - Grounds	110	125	128	17	* Essential tree work not included for in maintenance budget.	2	
Gypsy Sites	-19	-9	-11	8		-2	
Disabled Facilities Grant Administration	-20	-20	-22	-2		-2	
Housing	0	0	0	0		0	
Housing Premises	0	0	-6	-6		-6	
Kent Resource Partnership	0	0	0	-0		-0	
Licensing Partnership Hub (Trading)	0	0	0	-0		-0	
Licensing Partnership Members	0	0	0	0		0	
Licensing Regime	-13	-23	-30	-18	* Savings on salaries and income for fees higher than profile.	-8	
Private Sector Housing Maintenance Operatives	0	25	32	32	* Expenditure on salaries plus set up costs incurred. Income to be recovered for works carried out.	7	
Markets	-185	-185	-184	1		1	
Parks - Greensand Commons Project	0	0	0	0		0	
Parks and Recreation Grounds	114	114	112	-2		-2	
Parks - Rural	114	134	141	27	* Coppicing works continue in Farningham Wood; income to be recovered by sale of timber felled. Works carried out in Shoreham and Andrews Wood. Some income from felled timber may not be recovered until 2018/19.	7	
Private Sector Housing	190	190	173	-17	* Works in default carried out to private property; to be recovered through a charge on the property.	-17	* Salary savings
Public Transport Support	0	0	0	-0		-0	
Refuse Collection	2,548	2,598	2,648	100	* Income below profile for glass recyclate due to current low prices paid for cullet. Third quarter recycling credits received.	50	* Income £83,000 below budget due to low prices received for recycled material. No recycling credits for cardboard as no longer provision of cardboard banks. Over expenditure on refuse sacks due to gradual increase in number of properties and no increase in the budget for sacks.
Administrative Expenses - Direct	0	0	1	1		1	
Administrative Expenses - Health	11	11	9	-2		-2	
Administrative Expenses - Licensing	10	5	2	-8		-3	
Administrative Expenses - Property	4	4	4	-1		-1	
Administrative Expenses - Transport	8	8	7	-1		-1	
Street Cleansing	1,374	1,369	1,367	-7		-2	

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Support - Central Offices	433	398	410	-23	* Savings on utility costs. Rents for Argyle Road above profile. Savings on salaries.	12	
Support - Central Offices - Facilities	265	260	257	-9		-4	
Support - General Admin	264	194	196	-68	* Savings on salaries due to vacancies	2	
Support - Health and Safety	21	16	14	-7		-2	
Support - Direct Services	57	47	48	-9		1	
Support - Procurement	6	6	6	0		0	
Support - Property Function	42	42	45	3		3	
Sevenoaks Switch and Save	0	0	0	0		0	
Taxis	-15	-30	-36	-21	* Income ahead of profile. Savings on salaries due to vacancy.	-6	
Public Conveniences	45	55	50	5		-5	
Air Quality (Ext Funded)	0	0	0	0		0	
	4,557	4,701	4,828	271		127	

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Financial Services							
Action and Development	7	1	0	-7		-1	
Benefits Admin	173	159	211	38	* (Part of Partnership arrangement with Dartford) - additional expenditure incurred on IT systems off-set by underspends elsewhere in the partnership	53	* (Part of Partnership arrangement with Dartford) - additional expenditure incurred on IT systems off-set by underspends elsewhere in the partnership
Benefits Grants	-25	-25	-25	0		0	
Consultation and Surveys	4	0	0	-4		-0	
Corporate Management	946	946	932	-14	* Control of spending in relation to consultancy has delivered an underpsend on corporate management budgets this financial year	-14	* Control of spending in relation to consultancy has delivered an underpsend on corporate management budgets this financial year
Corporate - Other	363	297	178	-185	* Vacancy savings exceeded budget by £85k, £100k saving to offset appraisal reward payment adjustments made elsewhere	-119	* Vacancy savings exceeded expectations by £19k, £100k saving to offset appraisal reward payments adjustment made elsewhere
Dartford Partnership Hub (SDC costs)	0	0	0	0		0	
Equalities Legislation	19	0	0	-19	* The Council no longer belongs to the West Kent Equalities arrangement, as services are provided in-house.	0	
External Communications	196	196	167	-28	* Various underspends across the cost centre, including printing anf IT costs	-28	* Various underspends across the cost centre, including printing anf IT costs
Housing Advances	1	1	1	0		-0	
Local Tax	91	79	68	-23	* (Part of Partnership arrangement with Dartford) - salary savings arisen due to vacancies during 17/18	-11	* (Part of Partnership arrangement with Dartford) - salary savings arisen due to vacancies during 17/18
Members	428	416	413	-15	* Various underspends, particularly Members travel and training	-3	
Misc. Finance	1,689	1,689	1,690	1		1	
Dartford Partnership Implementation & Project Costs	0	0	0	0		0	
Performance Improvement	-1	-1	-2	-1		-1	
Administrative Expenses - Chief Executive	30	22	13	-17	* Various underspends across the cost centre.	-9	
Administrative Expenses - Finance	35	35	47	12	* Costs incurred in relation to recruitment and professional subscriptions	12	* Costs incurred in relation to recruitment and professional subscriptions
Administrative Expenses - Transformation and Strategy	5	5	6	1		1	
Support - Counter Fraud	54	58	33	-20	* (Part of Partnership arrangement with Dartford) - reward from KCC for additional fraud identification	-25	* (Part of Partnership arrangement with Dartford) - reward from KCC for additional fraud identification
Support - Audit Function	177	159	153	-24	* (Part of Partnership arrangement with Dartford) - vacant posts during the year	-6	
Support - Exchequer and Procurement	105	105	103	-2		-2	
Support - Finance Function	176	176	145	-31	* Income from Quercus 7 officer time recharge	-31	* Income from Quercus 7 officer time recharge
Support - General Admin	103	103	117	14	* Revenues received from external printing are lower than budget expectations	14	* Revenues received from external printing are lower than budget expectations
Treasury Management	111	111	120	9		9	
	4,686	4,532	4,371	-315		-161	

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Planning Services							
Building Control Discretionary Work	-9	-0	0	10		1	
Building Control Partnership Members	0	0	0	0		0	
Building Control	-102	-142	-142	-40	* Income is slightly above profile, in part due to increase in fees from 1st April 2017.	0	
Community Housing Fund	0	0	0	0		0	
Conservation	49	92	89	40	* This is a result of additional resource to support Planning Policy and the Local Plan work.	-3	
Dangerous Structures	3	3	0	-3		-3	
Housing	0	0	0	0		0	
Needs and Stock Surveys	0	0	0	0		0	
Planning Policy	574	574	574	-0		-0	
LDF Expenditure	0	0	0	0		0	
Building Control Partnership Implementation & Project	0	0	0	0		0	
Planning - Appeals	192	224	226	34	* This is mainly due to costs re an appeal	2	
Planning - CIL Administration	-50	-50	-50	0		0	
Planning - Counter	0	0	-0	-0		-0	
Planning - Development Management	297	174	168	-129	* The planning fee income and several vacant posts have significantly contributed to this position. It should be noted that there are peaks and troughs in the submission of planning fees throughout the year and the increase in planning fees have just taken affect.	-6	
Planning - Enforcement	265	232	225	-39	* This is the result of an underspend on staff. Recruitment to the vacant team leader position has been unsuccessful after three separate attempts so a revised structure is in operation.	-6	
Fort Halstead	0	0	0	0		0	
Administrative Expenses - Building Control	10	7	5	-6		-3	
Administrative Expenses - Planning Services	43	78	86	43	* This is training costs, staff recruitment and the payment of professional fees.	8	
	1,271	1,191	1,181	-90		-10	